

MINUTES OF MEETING  
Kansas Board of Cosmetology

**August 10, 2015**

The Kansas Board of Cosmetology held a teleconference Board meeting on Monday, August 10, 2015 at 9:30 a.m. at the Board office at 714 S.W. Jackson Street, Suite 100, Topeka, Kansas. Minutes were recorded by the Board Secretary.

**Board Members Present:**

Roger Holmes, Vice Chairperson  
Matthew Goss, Member  
Tina Burgardt, Member  
Kathryn Skepnek, Member  
Janey McCarthy, Member

**Staff Present:**

Chiquita Coggs, Executive Director  
Laurel Lowrie, Legal Assistant  
Ms. Gloeckner, Board Secretary

**Board Legal Counsel Present:**

Athena Andaya, General Counsel

**Call to Order**

Mr. Holmes, Vice Chair, called the meeting to order at 9:34 a.m.

**Agenda Addition/Deletions**

Motion to remove “action items from previous meeting”, “department reports” and to table “public awareness campaign” and “employee grievance procedure” until the next regularly scheduled Board meeting (Burgardt/Skepnek). Motion passed unanimously.

**Approval of the June 11, 2015 Board minutes**

Motion to approve the  
July 13, 2015 Board minutes (Burgardt/Skepnek). Motion passed unanimously.

**Budget Report**

Ms. Coggs gave the Board the budget report update.

**Personnel Actions:**

Ms. Burgardt reported to the Board that she received a complaint from a KBOC inspector regarding the qualifications listed for the open inspector position and expressed the inspector’s dissatisfaction as well as her own in that the inspector is not required to be a licensed cosmetologist.

**Creative Image School of Cosmetology 450 Hour Instructor Program**

Motion to approve the submitted instructor program (Burgardt/Skepnek). Motion passed unanimously.

**Creative Image School of Cosmetology Esthetics Program**

Motion to approve the submitted esthetics program (Burgardt/Skepnek). Motion passed unanimously.

**Adjournment**

Motion to adjourn the meeting 10:05 a.m. (Burgardt/Skepnek). Motion passed unanimously.